

RSR Rungta College of Engineering & Technology

Rungta Knowledge City, Kohka - Kurud Road,

Bhilai (C.G.) - 490 024



No.: RSRRCET/ADMIN/SCST/2026/4218

Date: 20/08/2026

OFFICE ORDER

Subject: Constitution of SC/ST Committee

In compliance with the directions contained in the **AICTE Circular dated 13.08.2026** regarding strict implementation of mandatory committees and notification of their details on the institutional website, and with reference to the **Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989**, the **SC/ST Committee** of RSR Rungta College of Engineering & Technology, Bhilai is hereby constituted with immediate effect.

The Committee shall work towards ensuring a supportive, inclusive and discrimination-free academic and working environment for students, faculty and staff belonging to Scheduled Castes (SC) and Scheduled Tribes (ST), and shall facilitate appropriate redressal of grievances in accordance with applicable statutory provisions and institutional policies.

1. Constitution of the SC/ST Committee

S. No.	Name	Designation / Particulars	Role
1	Mr Dinesh Dubey	Dean (Senior Faculty Member)	Chairperson
2	Dr. Vikas Gadpale	Faculty Member – SC/ST	Member (Coordinator)
3	Ms. Anita Chaturvedi	Faculty Member	Member
4	Mr. Amardeep	Faculty Member – SC/ST	Member
5	Mr Sahil Suryawanshi	Student – SC/ST	Student Member
6	Ms. Ayushi Dhurve	Student Representative	Student Member
7	Ms. Neena Dubey	Administrative - Student Welfare Representative	Member

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2. Objectives of the Committee

The SC/ST Committee shall:

1. Promote an inclusive, equitable and discrimination-free environment within the Institution.
2. Facilitate awareness regarding the rights, safeguards and welfare provisions available to SC/ST students and employees.
3. Provide an accessible mechanism for receiving and facilitating redressal of grievances relating to discrimination, harassment or denial of legitimate facilities/benefits.
4. Monitor matters affecting the academic, social and institutional well-being of SC/ST students.
5. Support SC/ST students in accessing scholarships, financial assistance and other eligible welfare schemes.
6. Create awareness among students and staff regarding statutory provisions relating to prevention of discrimination and atrocities.
7. Coordinate with the appropriate institutional/statutory authorities wherever necessary.

3. Functions and Responsibilities

The Committee shall:

1. Receive and examine grievances submitted by SC/ST students, faculty or staff.
2. Maintain appropriate records of grievances and action taken.
3. Facilitate timely resolution of grievances within the institutional mechanism.
4. Refer matters requiring statutory/legal action to the appropriate competent authority.
5. Monitor implementation of welfare and support measures for SC/ST students.

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6. Identify issues affecting SC/ST students and recommend suitable corrective measures to the competent authority.
7. Conduct awareness and sensitization programmes.
8. Promote equality, dignity and non-discrimination within the Institution.
9. Assist eligible students in obtaining information regarding scholarships, fellowships and other government/institutional support schemes.
10. Submit periodic reports to the competent authority regarding activities and significant issues, wherever required.

4. Grievance Submission Mechanism

Any SC/ST student, faculty member or staff member may submit a grievance relating to discrimination, harassment, denial of eligible facilities/benefits or any other matter falling within the Committee's scope.

Chairperson: Mr Dinesh Dubey

Official Email: dinesh.dubey@rungta colleges.com

Contact No.: 9977874779

Complaints shall be dealt with promptly, fairly and confidentially, as appropriate.

5. Confidentiality and Protection

The Committee shall maintain appropriate confidentiality of complaints and proceedings.

No person shall be subjected to victimisation, intimidation or adverse treatment for submitting a genuine grievance or assisting in the examination of a grievance.

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6. Awareness and Support Activities

The Committee shall periodically organize or facilitate:

- SC/ST awareness and sensitization programmes.
- Awareness regarding scholarships and government welfare schemes.
- Orientation programmes for newly admitted SC/ST students.
- Awareness regarding statutory safeguards.
- Counselling/support and referral, wherever required.
- Interaction with SC/ST students to identify issues affecting their academic progress.
- Awareness programs promoting equality and non-discrimination.

7. Coordination with Other Authorities

Where a grievance involves matters falling within the jurisdiction of another statutory or institutional committee, the SC/ST Committee shall coordinate with the concerned authority while ensuring that the complainant receives appropriate guidance and support.

Where an allegation involves an offence covered by applicable law, the matter shall be dealt with/referred to the competent authority in accordance with law.

8. Tenure

The Committee shall remain in force for the **Academic Session 2026–27** or until further orders, whichever is earlier.

The competent authority may reconstitute or modify the Committee whenever required.

9. Records and Reporting

The Committee shall maintain appropriate records of:

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1. Committee constitution.
2. Meetings conducted.
3. Grievances received.
4. Action taken/disposal of grievances.
5. Awareness and sensitization programs.
6. Welfare/support activities.
7. Recommendations submitted to the competent authority.

The Committee shall submit an annual/periodic report to the competent authority, wherever required.

10. Website Disclosure

In compliance with the AICTE Circular dated 13.08.2026, the following information shall be prominently displayed on the official website of RSR Rungta College of Engineering & Technology:

1. SC/ST Committee Constitution/Office Order.
2. Names and designations of Committee members.
3. Name and contact details of the Chairperson/Nodal Officer.
4. Official Committee email/contact details.
5. Procedure for submitting grievances.
6. Information regarding SC/ST welfare/support mechanisms.
7. Scholarship and other relevant support information, wherever appropriate.
8. Relevant awareness material/notices.

11. Effective Date

This Office Order shall come into force with immediate effect.

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All Heads of Departments, faculty members, staff members and students are directed to extend necessary cooperation to the Committee for effective implementation of the prescribed mechanism.

Manish Varma
20/8/26
Dr. Manish Varma

Principal
RSR Rungta College of Engg. & Tech
Rungta Knowledge City, Kohka - Kurud Road,
Bhilai, Chhattisgarh

Copy to:

1. Director Sir – for information.
2. Director Academics – for information and necessary action.
3. Director Administration – for information and necessary action.
4. Dean Academics – for information.
5. All Heads of Departments – for information and compliance.
6. Department of Student Welfare– for necessary action.
7. Scholarship/Nodal Officer – for necessary coordination.
8. Website Administrator – for uploading the Committee details.
9. All SC/ST Committee Members – for information and necessary action.
10. Office Copy.